

Webinar on

Take Control of Unwieldy Excel Spreadsheets

Learning Objectives

- *Create and use Excel tables, as well as add, edit, search for, and delete records in a data list using a form*
- *Use VLOOKUP and HLOOKUP to aggregate data from multiple tables*
- *Sort records in a data list using a variety of methods*
- *Filter data in a list using a variety of methods, as well as work with filtered data*
- *Create and work with subtotaled lists*
- *Use various database functions to summarize data*
- *Create, modify, and work with PivotTables, Pivot Charts, and Slicers*
- *Import external data from a variety of sources into Excel*



Learn how to manage databases in Excel with this webinar. Learn the tools that will help large amounts of data seem more manageable, and easier to sort through and analyze.

PRESENTED BY:

Tom Fragale is a computer professional with over 30 years of professional experience. He has trained over 30,000 business people in on-line webinars, public seminars, and on-site training. His clients include many Fortune 500 companies, government agencies, military bases, and companies large and small across many industries, including manufacturing, banking, pharmaceutical, education, retail, etc.

On-Demand Webinar

Duration : 60 Minutes

Price: \$200

Webinar Description

Learn how to manage databases in Excel with this webinar. Learn the tools that will help large amounts of data seem more manageable, and easier to sort through and analyze. Understand what functions work best with large tables, and how you can automate repetitive steps with simple macros. Become a master of working with databases in Excel.



Who Should Attend ?

Business owners

CEO's / CFO's / CTO's

Bank Managers and Bank Tellers

Managers of all levels

Financial Professionals

Accountants

CPAs

Controllers

Financial Consultants

IT Professionals

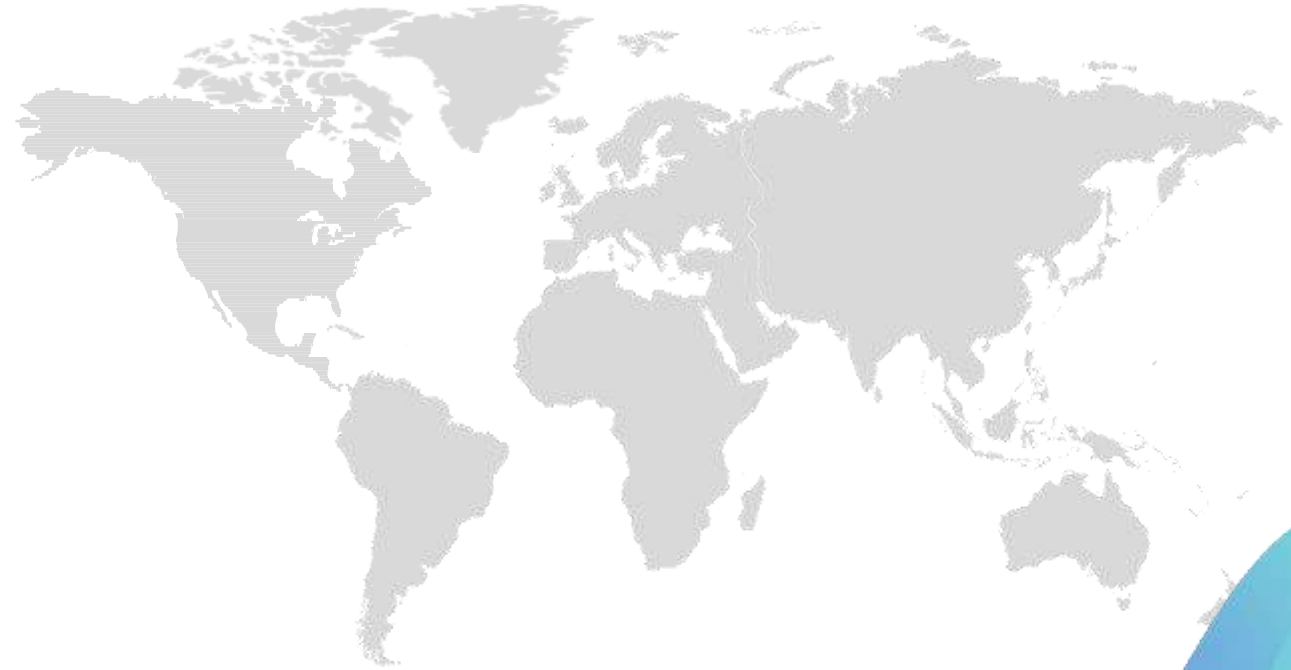
Auditors

Human Resource Personnel

Bookkeepers

Marketers

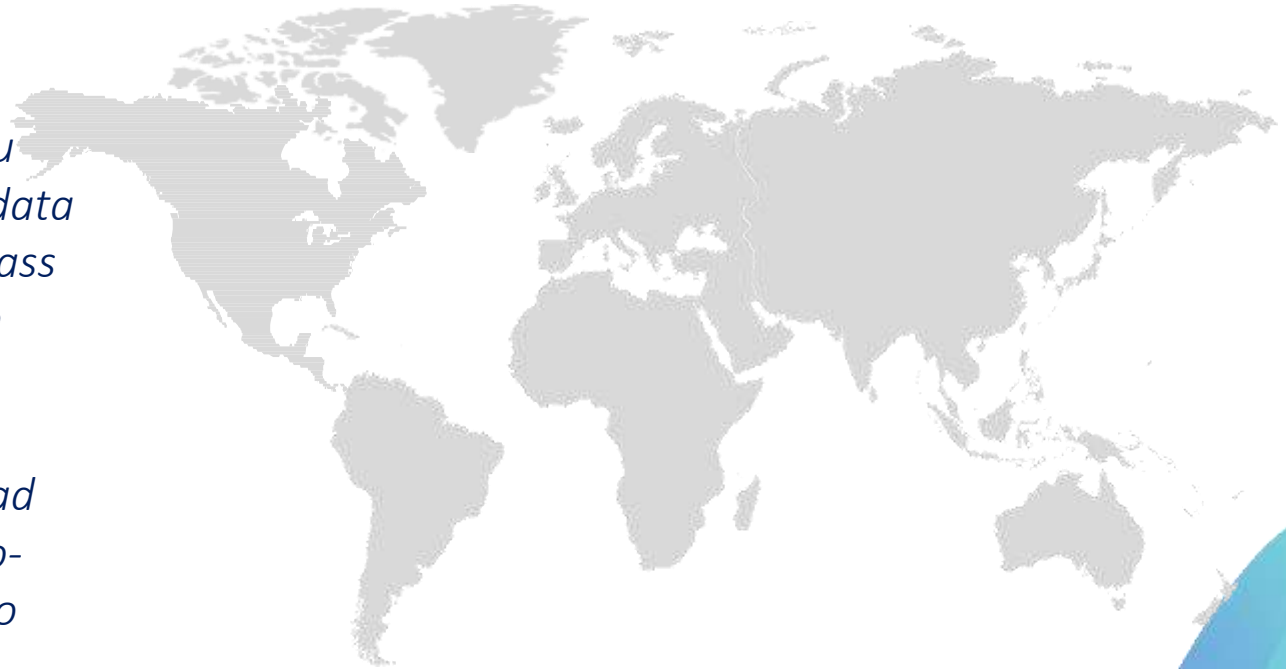
*Anybody who uses Excel on a regular basis,
and want to be more efficient and
productive*



Why Should You Attend ?

Microsoft Excel has become the de facto spreadsheet application for business. But do you sometimes feel like you have rows and rows of data and it's hard to make heads or tails of it? This class will help you learn how to manage databases in Excel, and get the most out of them.

For 60-minutes, Excel expert Tom Fragale will lead you through a full array of powerful and easy-to-use database commands and methods critical to effectively working with Excel databases. In this webinar, you will learn how to improve your Excel database skills so that you can better summarize info-making better, more-informed business decisions.



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